

PARENT CODE OF CONDUCT

Next Review: September 2026

This policy is publicly available on the School website and is available in hard copy on request.

This is the Parent Code of Conduct of Lycée Français Charles de Gaulle de Londres (the “School”). This policy applies to the School’s four sites, to all parents of the School and all members of the School community referred to in this policy. We use the term ‘parents’ to refer to:

- Anyone with parental responsibility for a pupil
- Anyone caring for a child (such as grandparents or childminders)

Mission

The School makes a simple and honest commitment: to offer each child the best conditions in which to realise their academic potential, to be able to develop and thrive in a peaceful environment and achieve the level of excellence required to access their desired course even at the most competitive universities. We nurture each individual with care and help them build self-confidence – this remains our pledge to our families as much today as it has been for over a century.

Our school prioritizes a safe, respectful, and supportive environment for all pupils, staff, and families. This code outlines the expectations for parental behaviour, communication, and involvement to foster positive relationships within the school community.

The code aligns with the following school policies:

- Admissions Policy
- Anti-Bullying Policy
- Attendance Policy
- Pupil behaviour & discipline Policies (primary and secondary, referred to collectively in this policy as the “Behaviour Policy”)
- Concerns and Complaints Policy
- ICT and Internet Acceptable Use Policy
- Online Filtering and monitoring policy
- School Rules/ *règlements intérieurs* for the secondary school and the four primary schools
- Special Education Needs and Disability (“SEND”) Policy
- Use of Social media

1. Respect and Communication

Parents are expected to:

- Treat all staff, pupils, and other parents with courtesy and respect.
- Avoid using aggressive, threatening, or disrespectful language in any form to any member of the school community.
- Communicate concerns or complaints through official school channels.

- Recognize and respect the time constraints of school staff, allow reasonable time for responses, and allow extra time in the event the relevant member of staff is absent.
- Recognize that the assessment of pupils, and the resulting marks, results and reports, are the sole responsibility of the teachers, and to refrain from using any behaviour, gesture or word that might reflect a lack of respect for the teacher or undermine their authority.
- understand that pupil behaviour that disturbs the School's normal operation can give rise to one or more behaviour management measures specified in the School's behaviour and discipline policies (primary and secondary), and that *punitions scolaires* (punishment) issued by staff at the School cannot be appealed by parents.

2. Partnership in Education

Parents are expected to:

- familiarise themselves with and adhere to all [School rules, policies and procedures that are published on the School's website](#), as revised from time to time.
- Support the school's Behaviour Policy and Anti-Bullying Policy by reinforcing positive behaviour at home.
- Ensure regular and punctual attendance of their child, reporting absences in line with the Attendance Policy.
- Discuss promptly any behavioural concerns with the class teacher or *vie scolaire* (primary), or with the CPE (Head of Year) or the child's *professeur principal/tutor* (secondary).
- Provide updates on changes in family circumstances that may affect a child's behaviour or education.
- Collaborate with teachers to address academic or behavioural concerns promptly (SEND Policy).

3. Digital Conduct and Social Media

Parents must:

- Use the school's official communication channels (e.g., Pronote) for all educational matters.
- Model respectful behaviour online and avoid posting or sharing defamatory, derogatory or inappropriate content about the School, members of staff, its pupils or the rest of its community. The School expects everybody to behave in a positive manner, engaging respectfully with the School and each other on social media, in the same way as they would

face to face. This positive behaviour can be summarised as not making any posts which are or could be construed as bullying, aggressive, rude, insulting, illegal or otherwise inappropriate, or which might bring the School or (particularly for staff) teaching profession into disrepute. This applies both to public pages and to private posts, e.g. parent chats, pages or groups.

- Refrain from using private groups, the School's social media pages, or personal social media to complain about, or try to resolve, a behaviour issue involving other pupils. Parents/carers will contact the School and speak to the appropriate member of staff if they are aware of a specific behaviour issue or incident.
- Refrain from posting images or videos of other children without explicit consent.

4. Safeguarding and Child Welfare

Parents are responsible for:

- Reporting any safeguarding concerns to the Designated Safeguarding Lead (DSL) immediately.
- Avoiding any actions or words that could jeopardize the safety or dignity or reputation of staff, pupils, other parents or the School.
- Ensuring their child's safe travel to and from school.

5. Behaviour on School Premises

- Parents must conduct themselves respectfully during school drop-offs, pick-ups, and events and in communication with staff, other parents and children.
- Disruptive, dangerous, or disrespectful behaviour on school premises will not be tolerated and may result in restrictions on access.
- Parents suspected to be under the influence of alcohol or drugs will be challenged by a member of the leadership team and an alternative responsible adult may be contacted to collect the child.
- Parents are not allowed to take photos/videos while they are in the premises except as otherwise permitted in the School policies.

6. Raising Concerns and Complaints

- Parents should address concerns through the Concerns and Complaints Policy.

- Persistent or vexatious complaints, as defined by the policy, may result in restrictions on interactions with the school.

7. Consequences for Non-Compliance

Breaches of this code may result in the following actions:

- Warnings (verbal or written).
- Limitation of communication to specific channels or formats.
- Temporary or permanent parent bans from school premises involving liaison with the School's proprietor representative.
- Legal action for serious violations, including harassment or defamation, libel or slander
- Contact with the appropriate authorities where necessary (including for cases of criminal behaviour)