

## Information Sheet 2025-2026

To be printed, completed and given to the teacher on the first day of school

### PUPIL INFORMATION

Last name	First name	Year group
1.	2.	3.

### PERSONS AUTHORISED TO PICK UP THE CHILD

	Last name-First name	Phone	Relationship to the family
1			
2			
3			
4			
5			
6			
7			

**N.B.:** For CM1 and CM2 students, an authorisation form to go out without an adult is available on the school website ("Information de rentrée" tab).

### OTHER EMERGENCY CONTACTS (if different from above)

In the event of health problems or accidents, the school makes every effort to notify the family as soon as possible. You are expected to be available as soon as the school calls you.

If you cannot be reached, please provide us with a contact person.

In case of an emergency, we will call 999. Depending on the seriousness of the case, this organisation will decide whether to transport the child to a competent hospital. The family is informed immediately. Parents are legally responsible: you must contact the hospital to which your child has been referred as soon as possible. Minors may only leave the hospital accompanied by their families.

	Last name - First name	Phone	Relationship to the family
1			
2			

## AUTHORISATIONS AND COMMITMENTS

### Acceptance of rules and procedures

This document must be printed and returned duly completed on the first day of school ("Documents" tab).

### Image, audio or video recording authorisation form

This document must be printed and returned duly completed on the first day of school ("Documents" tab).

### Acceptable use of the school's ICT facilities and internet

This document must be printed and signed by all parents/carers, and signed by pupils who are in CE2, CM1 or CM2 (no need for younger pupils to sign them), and returned duly completed on the first day back at school. (Tab : "Document")

### Authorisation to leave school without an adult - CM1 & CM2 only (if needed)

If needed, this document must be printed and returned duly completed on the first day back at school. (Tab : "Document")

### School Insurance

Third-party school insurance is strongly recommended. We recommend that you take out the insurance offered by the lycée parents' associations, which is adapted to school needs (broken teeth, broken glasses, etc.).

## Please tick your choice

### Communication of e-mail address :

I authorize the school to communicate my email address to the parents' associations of the Lycée.

### Parent 1

☐ Yes ☐ No

### Parent 2

☐ Yes ☐ No

## HEALTH: Medication or half-board arrangements

If your child suffers from a long-term health problem that may require treatment or care at school, it is your responsibility to ask for a PAI - Projet d'Accueil Individualisé - to be set up (see the document "PAI: information des familles"). If requested by parents before the start of the school year, or within the first few days, the school will set up an Individualised Welcome Project (P.A.I.). A prescription with a medical certificate less than a year old, issued by a specialist, is mandatory and indispensable for the P.A.I.. Two copies of any treatment must be supplied.

TEACHERS ARE NOT AUTHORISED TO ADMINISTER MEDICATION WITHOUT THIS DOCUMENT

CHILDREN WILL NOT BE ABLE TO HAVE A PACKED LUNCH WITHOUT THIS DOCUMENT.

## SCHOOL RESTAURANT

### For CP-CE1-CE2-CM1-CM2 pupils

Every day in the cafeteria, CP-CE1 pupils have lunch at the second service (12:00), CE2, CM1 and CM2 pupils at the third service (12:30). Menus are available on the Lycée website and are posted in the hall.

### For PS-MS-GS students

Maternelle pupils are served at the table at the first service at 11:30 a.m.

I would like my child to have a special diet, except in the case of allergies, which must be covered by a PAI (see information for families on the PAI on the school website / "Documents" tab).

Please specify : .....

## YOUR CHILD'S HEALTH

Please enter any information you would like us to know about your child's health here.

With regard to the health data contained in this information sheet, the child's parents (or legal representatives if applicable) declare that the information provided corresponds to the reality of their child's state of health, attest that the attending physician has carried out the corresponding medical examinations and give their consent to their treatment. The child's parents (or legal representatives if applicable) undertake to inform the Lycée authorities immediately of any change in their child's health or in their personal details, and in the event of an emergency authorise the Lycée Français Charles de Gaulle de Londres to call in the appropriate medical services.

Pursuant to Articles 12 and 13 of the European Regulation 2016-679 of April 27, 2016, on the protection of personal data and the Data Protection Act 2018, we inform you that the Lycée Français Charles de Gaulle de Londres in its capacity as Data Controller collects data about you for administrative management and student protection purposes (preventing any problematic situations, recording contacts for each child; being able to affix, with full knowledge, basic care that may prove necessary in the management of everyday accidents).

Your data will be used only by the administration and authorized departments of the Lycée Français Charles de Gaulle de Londres and will be kept for one year. Under the terms of our Data Protection Policy, we undertake to protect your data from any infringement. In accordance with art.15 to 22 of the European Regulation 2016-679 of April 27, 2016, on the protection of personal data and articles 7, 46 and 47 of the Data Protection Act 2018, you may exercise your right of access, rectification, opposition, limitation or deletion at any time with Lycée Français Charles de Gaulle de Londres.

**Date :**

**Parents signature /Legal Guardian :**