

SUPPORTING DOCUMENTS REQUIRED FROM ALL APPLICANTS

1. **Pre-registration form** printed after online registration
2. Copy of full « **livret de famille** » (French families); full birth certificate (all other nationalities)
3. Copy of **identity documents** of both parents and child
4. Copy of **vaccination card**
5. **Proof of employment** in London (payslip, work contract, letter from employer)*
6. **Proof of address** in London (utility bill, tenancy agreement)*
7. We request **both parents' signed consent** (form attached) **for registration in our school** (unless the family courts have determined that one parent alone can make the decisions on education or the courts have ordered Lycée Français Charles de Gaulle is the school that the pupil will attend and you can provide proof of either type of order.)
8. "**Policies & Procedures**" **acceptance slip** (referring to the Financial Regulations in particular), filled in and signed by **both parents**- one document per parent
9. **Notice to the legal guardians**, with **two signatures**
10. Where parents are separated, if only one parent is going to be responsible for the payment of all school fees and related costs (exams, school trips, etc) proof must be provided of an order to show that parent has the right to take decisions alone in relation to the child's education, otherwise both parents are responsible for payment.
11. Copy of the child's **School Reports** for 2017-2018 and 2018-2019 - *If the school of your child only provides annual reports at the end of the academic year, if not available before the deadline, please send us an attendance certificate for 2018/2019 instead (to request from your child's current school)*
12. For children coming from the French system (AEFE network included) only, an « **exeat** » or « **certificat de radiation** » - *if this document cannot be provided yet (not before the last school day of your child), please let us know when you will be able to send us this document.*

***If you are not able to provide a proof of address and/or employment in London at the moment, please fill in, sign and send us back the relevant form (attached).*