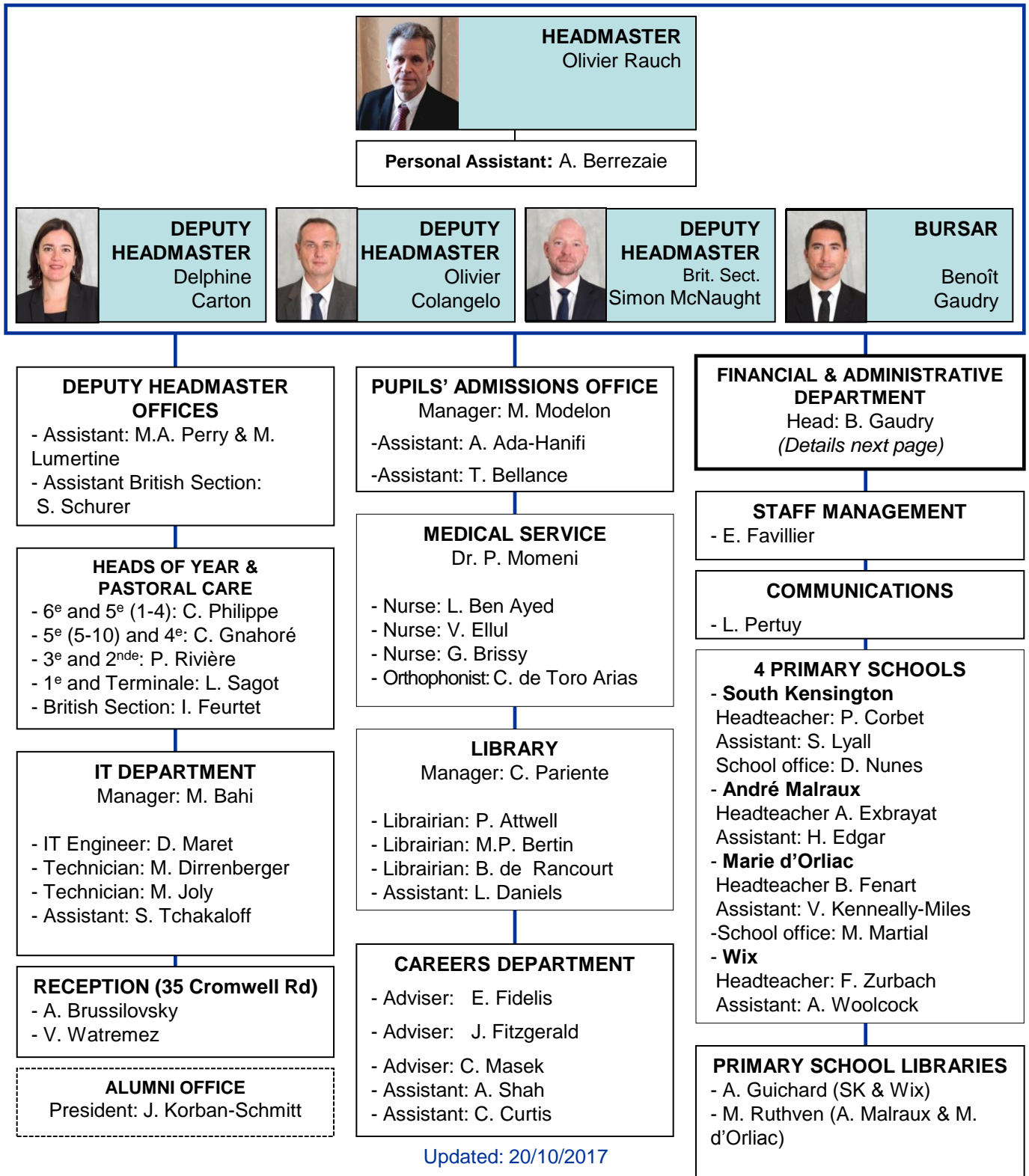



## Organisation chart 2017-2018






## Financial and Administrative Department




**BURSAR**  
(Head of Financial & Administrative Dep.)  
Benoît Gaudry

**Personal Assistant:** C. Walker



**DEPUTY BURSAR**  
Lucie Garrot

- Administrative, Financial & Accounting Management
- Treasurer



**DEPUTY BURSAR**  
Virginie Simard

- Purchases management
- Maintenance
- Budgetary execution & follow up
- School Restaurants

**Human Resources**

- Teachers: V. Abbey
- ATOS & AED Staff: N. Horan
- HR Coordination: A. Virot
- Contracts & pensions: E. Tossou

**Revenues**

- Billing & academic scholarships: S. Fol
- Recovery and litigation: R. Le Blay
- Collection & school restaurants: A. Balbinot / A. Conty

**School outings**

- S. Morinière

**In-house-training**

- P. Karonis

**Spending**

- Purchasing and monitoring of spending: L. Read
- Invoice checking and payments: M. Morin

**Maintenance**

- Head of workshops: F. Lavocat

**Property Management**

- Project manager: J. Paré
- Project officer: A. Pal

**Restoration**  
Head Chef: N. Meunier

- Production Manager: J. Da Costa Aveiro
- Purchasing: P. Balbinot